

## ☆ Announcement ☆

### Pilot Project for 2019-2020

#### Annual Before and After Care Charges

Do you need to use our Before and After Care program for 2019-2020 on a consistent basis?

Do you need Before Care for you Sparrow or Robin Child?

Sign-up for our new **Annual Before and After Care Charges** option.

#### Benefits:

- No more counting days used, once you sign-up for the Annual Charge option, you can use the Before and After Care program for the entire 2019-2020 school year
- Option to include Before and After Care in one charge. You may select from one of our two annual options (see reverse side for rates):
  - 8:00am to 5:00pm (available for all grades and early years programs)
  - 8:30am to 5:30pm (available for all grades and the kindergarten programs only)
  - 8:00am to 5:30pm (available for all grades and the kindergarten programs only)
- Consistent monthly payments. By signing up for the Annual Charges option, billing will be combined with your annual tuition payment from July 2019 to June 2020.

Please note, our 2018-2019 pilot project which allows monthly after care users to drop off at 8:20am at no extra charge has been **discontinued** as this new pilot project replaces it.

#### Important Message for families in our Licenced Care Programs (Toddler and Pre-school):

This pilot project will also allow us to provide Before and After Care for the Licenced Care Program. We have a very limited number of Before Care spaces in this program, which will be offered on a first come-first serve basis. However, **After Care for the Licenced Care Program ends at 5 pm.**

#### How to sign up:

Follow this simple two step process :

1. Complete the reverse side of this announcement indicating which option you require
2. Calculate your monthly payment amount using our "Instructions for Calculation of Tuition Payments" form that is included in your tuition package

#### Important Message for other Before and After Care Users:

If you are an infrequent user of Before and After Care, but have come to rely on the program, don't worry, there is no change in the ability for your children to use the Before and After Care program on a drop-in basis.

The invoice processing for our infrequent users will be consist with our current method, whereby an invoice is sent after the end of the month. Payment can be made in the office, by e-transfer, or via automated withdrawal on the 15th of the month.

## Annual Before and After Care Charges Sign Up

Before and After Care Option	Number of Children	Selection	Monthly Cost (12 months)
<b>Pilot Options</b>			
8:00am to 5:00pm <small>(Limited spaces available for Sparrows or Robins)</small>	One Child	<input type="radio"/>	\$100/Month
	Two or More Children	<input type="radio"/>	\$140/Month
8:00am to 5:30pm <small>(Not available for Sparrows or Robins)</small>	One Child	<input type="radio"/>	\$125/Month
	Two or More Children	<input type="radio"/>	\$175/Month
<b>Regular Options</b>			
<b>After Care Only</b> 3:30pm to 5:30pm <small>(only available until 5:00pm for Sparrows or Robins)</small>	One Child	<input type="radio"/>	\$95/Month
	Two or More Children	<input type="radio"/>	\$135/Month
<b>Early Before Care Only</b> 7:30am to 8:30am <small>(Not available for Sparrows or Robins)</small>	One Child	<input type="radio"/>	\$70/Month
	Two or More Children	<input type="radio"/>	\$95/Month
<b>Before Care Only</b> 8:00am to 8:30am	One Child	<input type="radio"/>	\$45/Month
	Two or More Children	<input type="radio"/>	\$60/Month

Parent Signature: \_\_\_\_\_

Parent Last Name: \_\_\_\_\_

Parent First Name: \_\_\_\_\_

Child(ren) name(s): \_\_\_\_\_

### Late Charges:

Families who have elected the **8:00am to 5:00pm option** and have not picked up their child(ren) by **5:00pm** will incur **late charge penalties** at a rate of **\$1.00/child** or **\$1.50/family per minute**.

Families who have elected the **8:30am to 5:30pm option** and have not picked up their child(ren) by **5:30pm** will incur **late charge penalties** at a rate of **\$1.00/child** or **\$1.50/family per minute**.

### Licensed Care Grace Period:

We understand that we host after care in two locations in the school (licence care program and grade school wing for the rest of the school).

Families with a child in licenced care need to pick up their child(ren) by 5:00 pm. If you have **more than one child**, where one child is in the licenced program, a five minute grace period is provided to pick up your older child in the grade school wing (5:05pm). **Late charge penalties** at a rate of **\$1.00/child** or **\$1.50/family per minute** will be incurred after this time. The school's clock will be used to verify all designated times. Ongoing tardiness may result in a family being disallowed from using the After Care program