

Concerns Procedure

We would like you to always feel that you have avenues to communicate with the school.

Questions about your child: We encourage open conversations with your child's **class teacher** as your first step. If you feel that this has not been successful, please contact the **Department Chair**.

Questions concerning a teacher: We encourage open conversations with the **teacher** concerned. However, if you feel that is not possible, or if you have contacted the teacher and still have concerns, please contact the **Department Chair**. If your concern is with one of the Chairs and it has not been resolved through communication with them, please contact the **Pedagogical Chair**. Please refer to the appendix section for the school's guidelines around how a teacher concern is handled.

Curriculum Questions: If your questions are related to the program your children are receiving, please speak to the **Department Chair**.

Administrative Questions: Please speak to the **Administrative Chair** about any questions you have regarding the Office or how the school is administered.

Financial Questions: The **Manager of Finance** can be contacted about any questions relating to the school's budget or financial operations.

Accessible Tuition Program (ATP) Questions: For more information about how the ATP program works, or for questions or concerns about your ATP conversation, please speak to the **ATP Liaison**.

You may contact the **Board Chair or any member of the Board** with any legal or financial questions or concerns.

Parent Association Questions: Please contact the **Parent Association Chairs** if you have a question about the Parent Association.

If you are at all uncertain about who to talk to, our **Faculty-Parent Liaison** is happy to receive your questions and will guide you in the right direction. You are also welcome to approach any of the Chairpersons mentioned below.

ECE Chair	Myriam Hammami	m.hammami@londonwaldorf.ca	519 204-3702
Grade School Chair	Imke Jorgensen	i.jorgensen@londonwaldorf.ca	519 439-7727
Pedagogical Chair	Merwin Lewis	m.lewis@londonwaldorf.ca	519 433-0090
Administrative Chair	Ruth Baer	admin@londonwaldorf.ca	519 434-0497
Board of Trustees Chair	Mark Goldszmidt	mgoldszm@uwo.ca	519 438-0739
Licensed Care Supervisor	Michelle Brooks	m.brooks@londonwaldorf.ca	519 438-0739
Faculty-Parent Liaison	Erin Poirier	e.poirier@londonwaldorf.ca	519 318-3167
ATP Liaisons	Tanja Rohn	tanja.mackenzie@gmail.com	
	Aggie Yang		226 700-4962
Manager of Finance	Sumeet Khullar	business@londonwaldorf.ca	519 858-8862